VYNTUS™ QUICK GUIDE

JAEGER

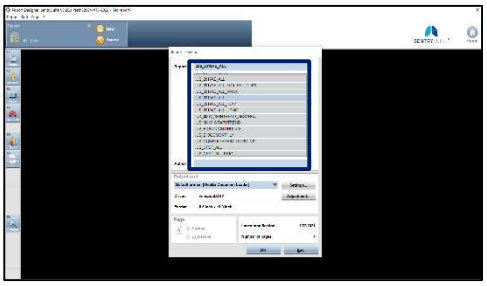
SentrySuite™ Guide To Report Designer

- For editing SentrySuite™ reports, select '**Configuration and Tools**' from the Home Page. Select '**Utilities**' at the bottom of the screen and '**Report Designer**' to open the report editor program.

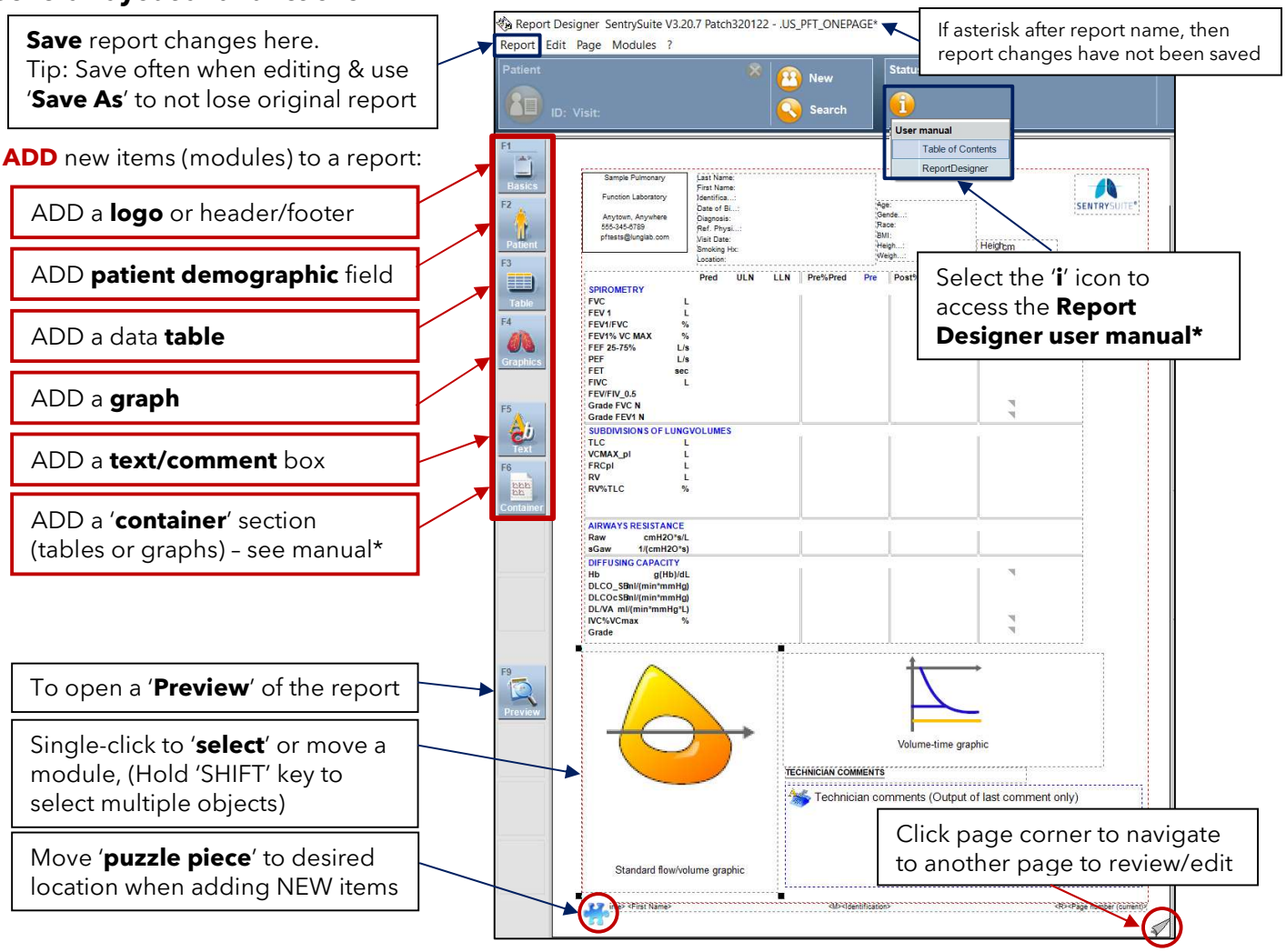
  ***Full 'Report Designer' instructions included in **SentrySuite™ Report Designer online manual**.

1. Open '**Report Designer**', select the desired report to edit and click '**OK**' (or type a new name to create a new report)

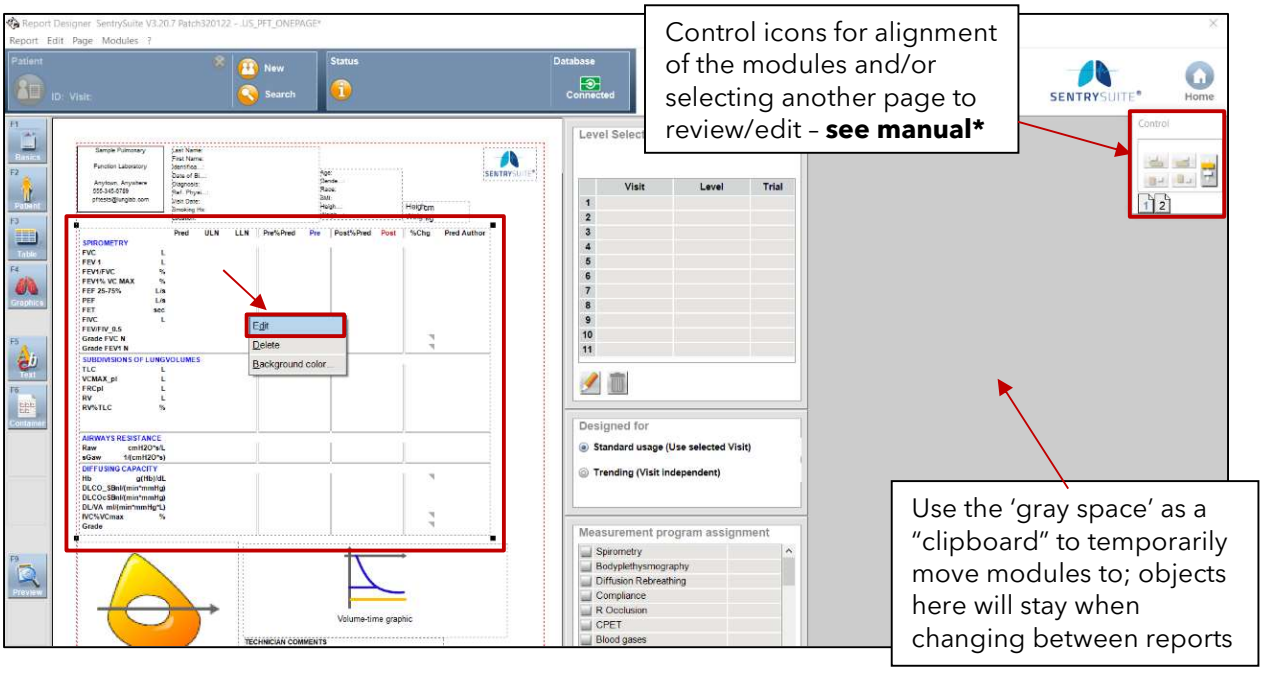
   Tip for creating a new report: Copy an existing report using 'Save As' function rather than creating a new one



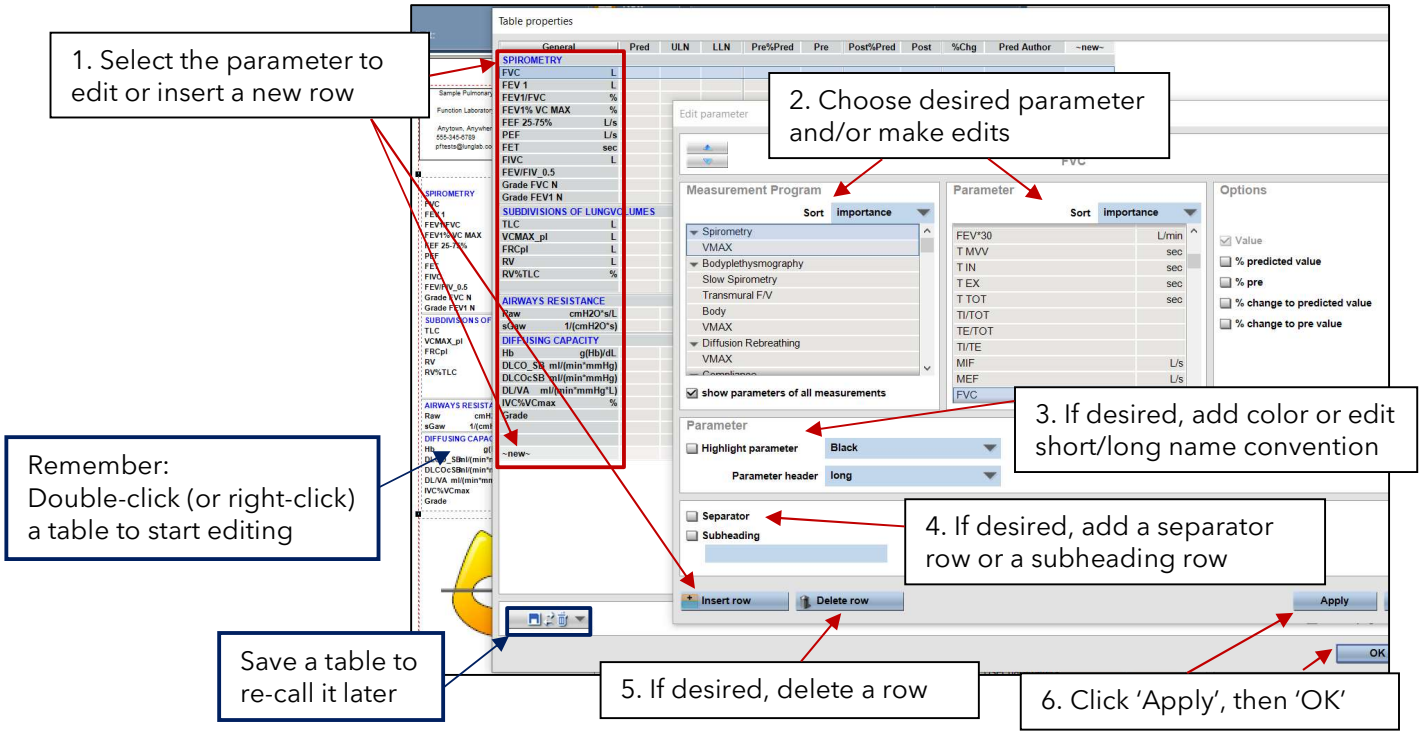
2. **General layout and functions**



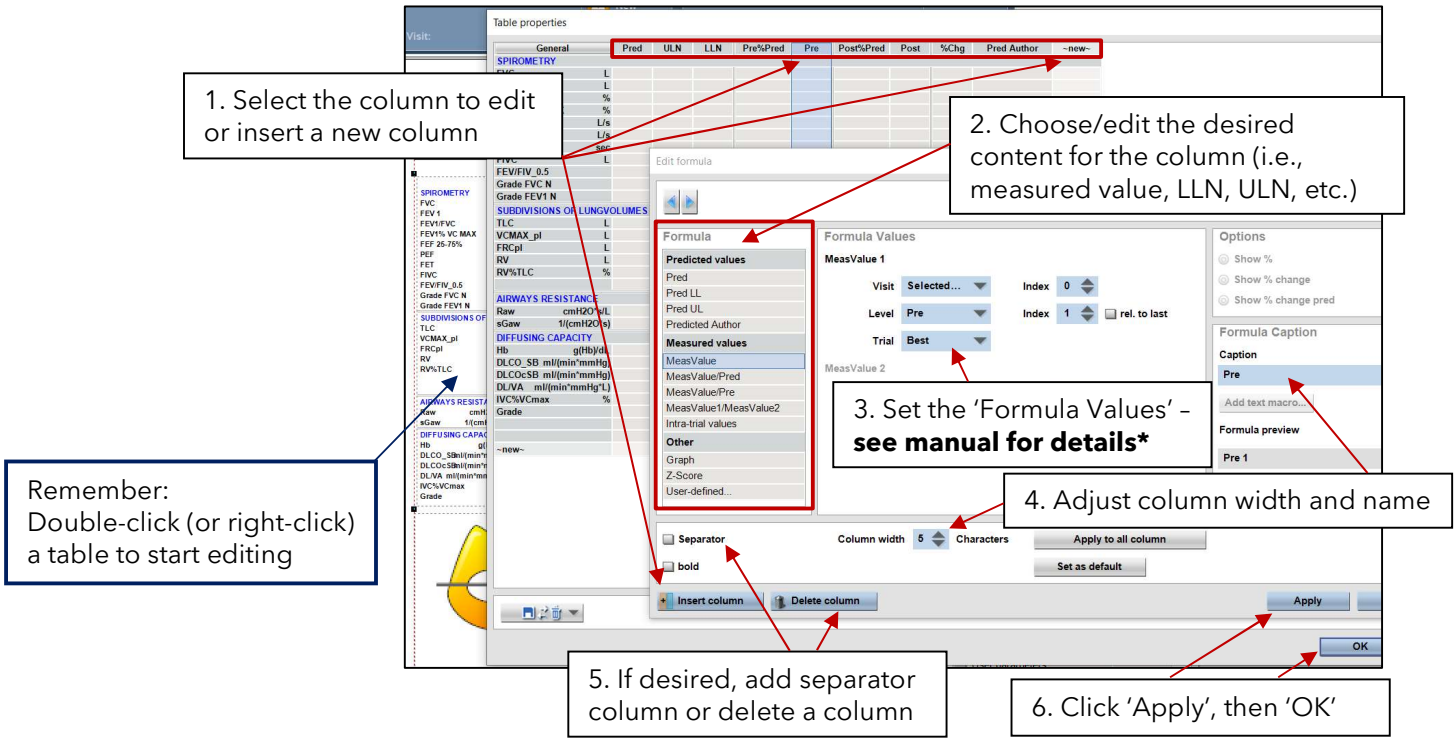
3. To **EDIT** an item (module) in a report, double-click (or right-click and select 'edit') to make changes – see example below and **other Report Designer functions**



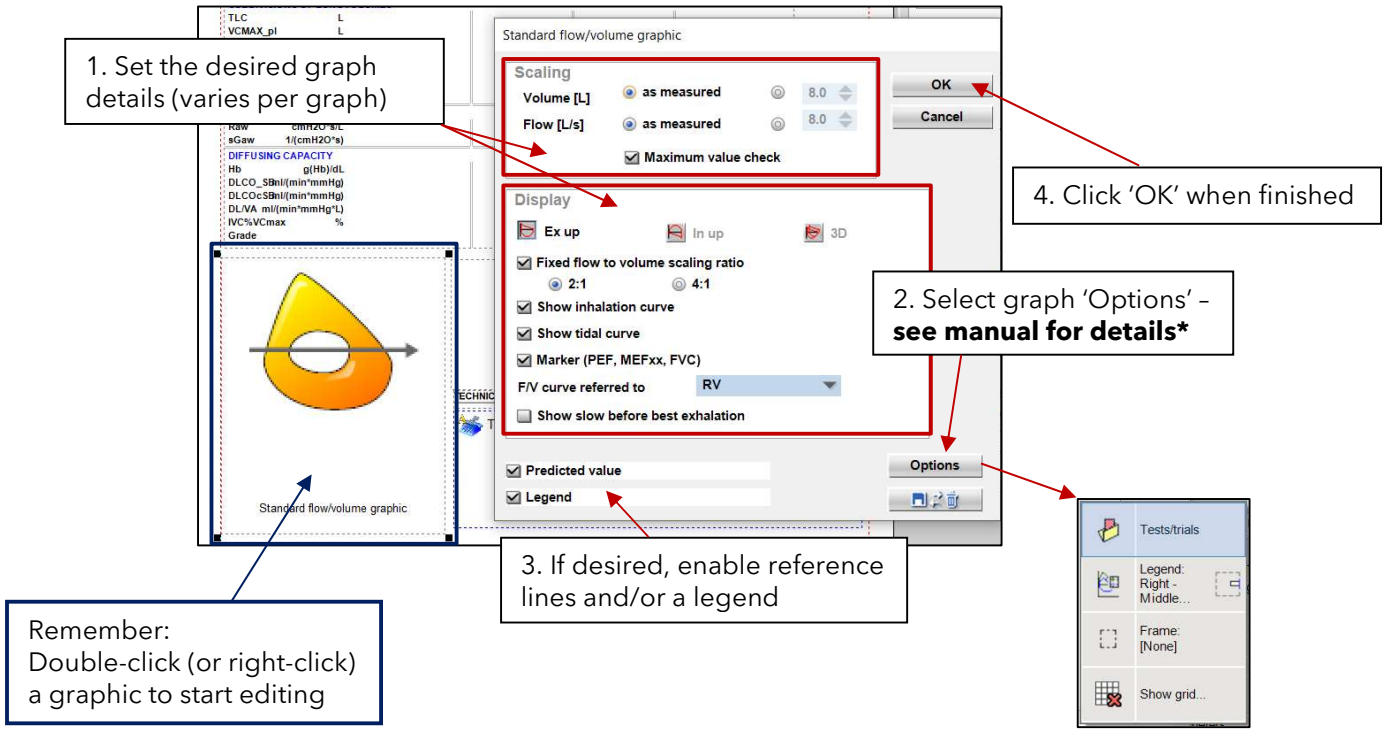
4. Editing Table rows or **Parameters**



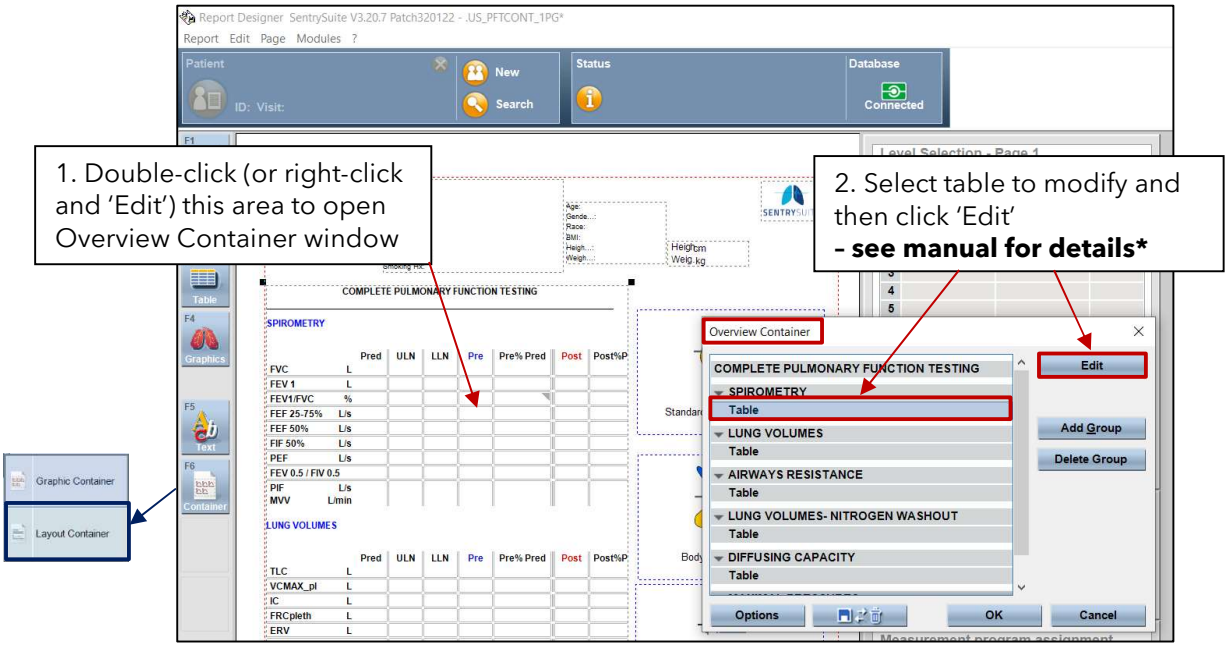
5. Editing Table **Columns**



6. Editing a **Graph** (example)



7. Editing a Layout (or table) **Container** – Note: editing a Graphic Container is similar

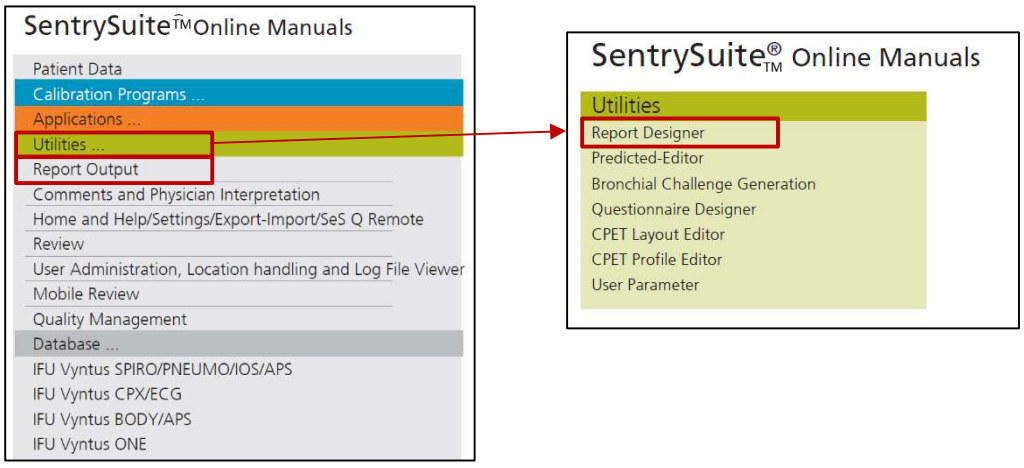


Report Editing Notes & Reminders

- Remember to '**SAVE**' often to prevent lost work
- To make a copy of a report, open an existing report and '**Save As**' with a new name
- See **SentrySuite™ 'Report Designer' user manual*** for further details on report editing
- For **networks**, exercise caution when editing reports as may affect other sites and/or EMR interface; check with facility or Jaeger™ project manager

  Note: Must have User rights to access 'Configurations and Tools', the 'Utilities' program and 'Report Designer' program; check with the facility or Jaeger™ project manager
- Remember to set Measurement page '**report favorites**' for easy access to the desired report(s)
  - Example of report favorite buttons: 

  - Remember report favorite buttons are uniquely configured for each Measurement page
  - For details on setting report favorite buttons and report output options, see SentrySuite™ user manual for 'Report Output'



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